

---

## **SENIOR IT BUSINESS ANALYST**

Full Time Employment Opportunity

Reporting to Manager, Architecture, Analysis & Recovery, The Senior IT Business Analyst works closely with business and technology stakeholders to elicit and document business, stakeholder, solution, and transition requirements for initiatives. The incumbent works with staff across the Information Technology Services (ITS) Division to translate those requirements into quality artifacts that support successful implementation of the initiative. The incumbent is also responsible for championing the importance of the Business Analysis practice to all stakeholders (business partners and within the ITS Division).

### **Duties:**

- Perform business analysis-related activities on large or complex MBLL projects or programs including working with initiative stakeholders to analyze business processes, eliciting functional and business requirements and identifying opportunities for improvements or efficiency gains.
- Conduct quality reviews of deliverables from contracted external IT Business Analysts.
- Apply a consistent business analysis methodology, tools and templates leveraging best practices from the Business Analysis Body of Knowledge.
- Work with other IT Business Analysts in consistently applying the business analysis approach and methodology for all applicable initiatives.
- Conduct business impact analyses as they relate to business continuity, disaster recovery and system, product or regulatory changes.
- Work with Enterprise Architecture and the Architecture team to ensure alignment of initiatives to the technology strategy and policies.
- Liaise with Architects on solution options ensuring alignment with requirements and objectives.
- Ensure the stakeholders', including ITS, vendor partners and external entities' underlying needs, concerns, and work environment are understood.
- Refine and clarify the business need and define a solution that can be feasibly implemented by the business and ITS.
- Work with the stakeholders and determine if proposed solutions meet their business requirements.
- Manage stakeholder expectations throughout the initiative lifecycle as it pertains to the Business Analysis domain.
- Manage and communicate requirements to ensure stakeholders and the project team remain in agreement on the intention of the requirements.
- Communicate to the Project Manager when there are concerns that business requirements are not being met
- Ensure conflicts, issues, and changes related to requirements are managed across all stakeholders.
- Participate in the definition and preparation of software and/or services tenders, proposal evaluations, vendor selection and recommendation, business cases and feasibility studies, requirements traceability throughout initiative implementation and the development of test cases.
- Work with stakeholders and the Quality Assurance (QA) team to ensure test strategies, plans, conditions and cases match the initial requirements or identify where and why they are different (e.g. solution does not support all requirements therefore a test case may differ from original requirements).
- Work with the QA team to identify clear roles in the testing process, which may include leading, coordinating and/or participating in user acceptance testing as required.

### **Primary Qualifications:**

- Completion of a recognized degree or diploma in a recognized business analysis and other IT related discipline or an equivalent combination of education, certification and experience.
- A minimum of five years' experience working as a Business Analyst.
- Demonstrated ability to analyze and solve problems, understand business principles and practices, communicate effectively (verbal and written), facilitate and negotiate.
- Knowledge and experience with the Business Analysis knowledge areas: Business Analysis Planning and Monitoring, Elicitation, Requirements Management and Communication, Enterprise Analysis, Requirements Analysis, and Solution Assessment and Validation.
- Ongoing professional development and upgrading is required to maintain designations and stay current with changes in the industry.
- Strong Facilitation skills. Comfortable facilitating and/or engaging with resources at all levels within the organization.
- Strong organizational skills and experience working in a team environment.
- Understands the Business Analyst role versus other IT roles such as Architect, Project Manager, etc. to ensure positive project team interactions.

### **Secondary Qualifications:**

- Bilingual (French/English) language skills.
- Previous experience in the gaming, retail and/or distribution industries, financial or human resources functions is an asset.
- Industry credentials as a Certified Business Analyst Professional (CBAP) or Certified Computer Business Analyst (CCBA) is an asset.
- LEAN certification is an asset.

*\*\*\*Testing may form part of the screening/selection process. Employment Equity will be a factor in the recruitment process. Circumstances may arise where the bulletin may need to be withdrawn or the number of positions may need to be increased.*

**Salary:** \$33.81-\$41.59

**Bargaining Unit:** TBD

**Location:** Buffalo Place

Individuals should apply by completing our online application form at [www.mbl.ca/jobs](http://www.mbl.ca/jobs) or by submitting a resume and application to [careers@mbl.ca](mailto:careers@mbl.ca)

All applications are due by August 7, 2022.

*We thank all interested applicants, however, only those selected for interviews will be contacted.*