

RPA DEVELOPER SUMMER STUDENT – FULL TIME TERM

Reporting to the Manager, Application Services, the RPA Developer Summer Student will be working on an ongoing project using Robotic Process Automation (RPA). The role will be responsible for analysis, design, development, testing, implementation and maintenance of RPA applications and services.

Duties:

- Analyze existing business processes to identify areas where RPA solutions can be applied effectively.
- Apply systems development methodology and standards to ensure effective solution design, development, testing, and implementation are completed in partnership with the business and ITS.
- Maintain and develop comprehensive documentation for assigned projects and tasks.
- Provide technical support for RPA solutions.
- Liaison between technical teams and business stakeholders.
- Other duties as assigned.

Primary Qualifications:

- Minimum of 1 year completed education in a Post-Secondary Institution with a focus towards Business Information Technology.
- RRC Polytech / Data Science and Machine Learning, RRC Polytech / Application Development and Delivery, RRC Polytech Full Stack Web Development.
- Proficiency in programming languages such as Python, Java, C#, etc
- Strong analytical, problem solving, and organizational skills.
- Ability to understand and document existing business processes to effectively automate tasks and optimized workflows.
- Excellent communication skills for collaborating with different teams and departments.
- Effective communication skills (both written and verbal).
- Knowledge of Windows OS, Office Suite applications and troubleshooting skills.
- Working knowledge of analysis and design tools such as Visio, etc..
- Intermediate skills in Microsoft Office (Word, Excel, Outlook)
- The ability to work remotely and in a corporate office.
- Core competencies for this position include customer service, teamwork and cooperation, communication, self-development and initiative, valuing diversity, integrity and building trust, achieving quality results, technical/professional knowledge. These competencies are deemed important for the success of the position.

Interested Individuals should apply by submitting a current resume and application to:

Email: careers@mbll.ca

All applications are due by February 15, 2024.

We thank all interested applicant, however, only those selected for interviews will be contacted.