

IT BUSINESS OPERATIONS ANALYST SUMMER STUDENT – FULL TIME TERM

Reporting to the Manager, IT Business Operations, the IT Business Operations summer student will contribute to supporting IT in its Business Operations, Financial Planning and execution of strategies.

Duties:

- Review business cases, budgeting tracking / financial overviews
- Business presentations
- Operational analysis and reporting
- Other duties as assigned.

Primary Qualifications:

- Currently pursuing an MBA or a related degree.
- Analytical skills.
- Power Point presentations.
- Documentation and presentation skills.
- Excellent analytical and problem-solving skills with a talent for identifying market trends and evaluating business opportunities.
- Proficient in effective communication and engagement with stakeholders and potential partners.
- Self-driven and proactive, with a strong desire to contribute to the growth of a dynamic organization.
- Effective communication skills (both written and verbal).
- Excellent customer service skills
- Self-starter who can thrive in a fast-paced environment.
- Innovative, forward-thinking abilities required.
- Intermediate skills in Microsoft Office (Word, Excel, Outlook)
- Experience or familiarity with SQL, PowerBI and other analytic tools is an asset.

Interested Individuals should apply by submitting a current resume and application to:

Email: careers@mbl.ca

All applications are due by February 15, 2024.

We thank all interested applicant, however, only those selected for interviews will be contacted.