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## AUDIT AND RISK MANAGEMENT PROFESSIONAL

Full Time Employment Opportunity

Reporting to the Manager, Internal Audit, the Audit and Risk Management Professional is responsible for providing independent and objective assurance and consulting services designed to add value and improve Manitoba Liquor & Lotteries business operations. The incumbent applies a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, internal controls and corporate governance. Audits performed are of low to moderate complexity.

### Duties:

- Participate on an audit project to conduct audits of business processes and to evaluate and improve risk management practices, controls, operating efficiencies and corporate governance. Audits will be of low to moderate complexity.
- Prepare detailed audit programs describing audit procedures, focusing on high risk areas.
- Conduct benchmarking and research of audit areas to identify best practices and industry standards.
- Review and analyze policies and procedures to ensure completeness, relevance, and accuracy.
- Review department documentation to assess accuracy of information, possibilities of fraud and/or misappropriation, usefulness of data, and completeness of information.
- Analyze business processes to identify cost effective improvements and profit improvement opportunities.
- Assess the effectiveness of controls and propose cost effective recommendations to address weaknesses.
- Provide assurance that laws, regulations, policies, and procedures are being complied with.
- Perform follow-up audits to ensure that management is appropriately addressing control deficiencies.
- Prepare accurate, timely, clear, and concise audit reports that identify control weaknesses and associated risks.
- Identify and review the reliability, integrity and relevance of financial and operational information, used to manage business units.
- Apply the Committee of Sponsoring Organizations of the Treadway Commission (COSO) Enterprise Risk Management (ERM) framework to Manitoba Liquor & Lotteries' internal audit process.
- Collaborate with other audit staff on the application of ERM to the internal audit process.
- Establish and maintain positive working relationships with all staff and Senior Management.
- Provide management and business units with advice on best practices, etc.
- Encourage a climate that supports diversity.
- Perform other duties as assigned.

### Primary Qualifications:

- A degree in commerce/business, complemented by a designation in a professional accounting program (CPA, CA, CGA, CMA).
- A minimum of three (3) years progressive audit experience in a large private or public organization.
- Experience in conducting operations and system audits, risk assessments, fraud investigations, and knowledge of computer assisted audit techniques, accounting, budgeting, and statistical analysis.
- An understanding of the legal and regulatory framework, particularly as it applies to the gaming, liquor, and cannabis industries.
- Advanced skills in Microsoft Office (Word, Excel and Outlook).
- Ongoing professional development is required to maintain designations and keep current with trends and tools used in the profession.
- The core competencies for this position include achieving quality results, adaptability/managing change, communication, customer service, decision making and problem solving, integrity and building trust, teamwork and cooperation and valuing diversity. These competencies are deemed important for the success of the position and organization.

### Secondary Qualifications:

- Bilingual (French/English) language skills.
- Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE), Certification in Risk Management Assurance (CRMA), or Certified Information Systems Auditor (CISA).
- Previous supervisory/leadership experience gained in an audit environment.
- Having and maintaining a valid Manitoba Class 5 Drivers License.

**Salary:** \$33.94 - \$45.01

**Bargaining Unit:** Exempt

**Location:** 830 Empress

Individuals should apply by completing our online application form at [www.mbl.ca/jobs](http://www.mbl.ca/jobs) or by submitting a resume and application to:

**Email:** [careers@mbl.ca](mailto:careers@mbl.ca)

**Mail:** Human Resources  
1555 Buffalo Place  
Winnipeg, Manitoba R3C 2X1

All applications are due by: **June 19, 2018.**

*We thank all interested applicants, however, only those selected for interviews will be contacted.*