

Closing Date: April 6, 2024

SENIOR FINANCIAL ANALYST

Full Time Employment Opportunity

Reporting to Manager, Financial Analysis, the Senior Financial Analyst is responsible for assisting in the development and overseeing the budgeting and business planning process to ensure effective use of financial resources in conjunction with alignment of corporate strategies. This position serves as a key senior member of the Financial Planning & Analysis team, which is responsible for business planning, budgeting, forecasting, business case review, and analysis and reporting of financial information to management on an ongoing basis.

Duties:

- Review, analyze and provide recommendations regarding budgeting decisions to ensure that divisional business plans and budgets are in accordance with approved strategic initiatives.
- Coordinate the compilation and analysis of the capital budget based on the Executive Management Committee (EMC) approved strategic capital initiatives. Work with the Strategic Business Planning Committee (SBPC) to provide any required information for initiative prioritization.
- Review and analyze the workforce (FTE and salaries/benefits) data provided by Human Resources to ensure completeness and accuracy and make any necessary revisions. Provide future salaries/benefits calculations for inclusion in the budget based on collective bargaining agreements and other reliable information sources. Ensure workforce information captures potential budget impact in salaries and benefits arising from proposed legislation and collective bargaining agreements.
- Review annual business plans for assigned divisions and prepare for and actively participate in business planning presentation meetings, documenting decisions and issues for follow up with assigned business/service units to ensure completion by timelines noted.
- Coordinate the input of budgets into the budget system for all divisions and input approved final budget into MBLL's financial system.
- Support management in ensuring that all budget timelines and regulatory compliance deadlines are adhered to.
- Review, challenge and provide advice on business cases and board submissions developed by divisions and assess feasibility of financial and non-financial proposals presented to produce a high-quality document.
- Evaluate and process requests for transfers of budget resources (operating & capital) between and within business/service units. Process approved transfers of FTEs and related resources between and within business/service units.
- Update and maintain the budget system as a super-user, including design and maintenance of new templates, processes, workflows and databases.
- Provide expert, specialized analysis of financial data and determine the impact it will have on internal/external business factors.
- Develop and provide recommendations on operating and capital initiatives arising from the business plans of assigned business/service units.
- Develop and maintain contacts with assigned business/service units to provide advice and challenge; communication of decisions; research and follow up on inquiries of senior decision makers; and facilitation of meetings as required.
- Performs other duties as assigned.

Primary Qualifications:

- A professional accounting designation (CPA, CA, CMA or CGA) and/or completion of a post-secondary degree in Commerce or Finance or a related field, or an equivalent combination of education and experience.
- Advanced skills in using Microsoft Office (Excel, PowerPoint, Word and Outlook), and knowledge of accounting-based system software. Ability to become a super-user of budget software to design, implement and maintain templates, processes, workflows and databases.
- Ongoing professional development is required to maintain designation(s) and keep abreast of changes in the profession.
- Three (3) years progressively responsible experience in a computerized accounting environment, specifically in budget planning and financial analysis.
- Demonstrated interpersonal, written and verbal communication skills, with the ability to encourage ongoing contact with other operational staff and external organizations.

*** Manitoba Liquor and Lotteries is committed to Diversity, Equity and Inclusion. We strive to hire a workforce that reflects the community we serve. Employment equity will be considered therefore applicants who identify as women, Indigenous people, members of racialized groups, and persons with a disability are encouraged to apply.

If you require an accommodation at any time during the recruitment process, please let us know how we can meet your needs.

Salary: \$32.37-\$42.94
Bargaining Unit: EXEMPT
Location: Buffalo Place/Hybrid

Individuals should apply by completing our online application form at www.mbl.ca/jobs

All applications are due by April 6, 2024.

We thank all interested applicants, however, only those selected for interviews will be contacted.

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